



QAP	7.4.1
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Quality Assurance Policies and Procedures

CYCLE OF BUSINESS

The Clerk to the Governors will maintain an annual cycle of business schedule which will include all items which need to be presented regularly to the corporation board or at committee meetings. The Clerk to the Governors will add these items to the draft agenda in accordance with the Preparation of Agenda Procedure (QAP 7.4.2).