

HARTLEPOOL COLLEGE OF FURTHER EDUCATION

Minutes of a meeting of the Board of Governors held on Wednesday 18th September 2019 at 5.15pm in Conference Room 4

Members Present:	Prof A Mullan [Chair]	Mrs M Roberts
	Mr D Hankey	Mr P Mitchell
	Mrs J Regan	Mr S Irvine
	Mr M Ward	Mrs L Watson
	Mrs L Nelson	Mr N Godfrey
	Mr S Salvin	

Also present:	Mrs K Dales [Assistant Principal]
	Mr S Hope [Assistant Principal]
	Mr A Steel [Assistant Principal]
	Mr A Theakston [Clerk]
	Mrs C Menzies [Minute Clerk]

1	Apologies for absence No apologies for absence.
2	Declarations of Interest No new declarations of interest.
3	Minutes of the previous meeting held on 9 July 2019 The minutes were accepted as a true record and signed by the Chairman.
4	Matters arising and action points <i>Commercially sensitive.</i>
5	EGM information and discussion points <i>Commercially sensitive.</i>
6	ESFA letter to Governors This was noted.
7	Any other business SH reported work is ongoing relating to last year's achievement figures however a summary document will be circulated to Governors prior to the FE Commissioner visit in October. Minutes of this meeting to be circulated to Governors prior to the FE Commissioner visit in October since that is prior to the next Board meeting.
8	To note date and time of next meetings Wednesday 11 th December at 5.15pm in Conference room 4.

Chairman:

Action Points arising from meeting held on 18 September 2019

	Action	Responsible
5	Stronger evidence of working party approaches to be made available to Governors [requested by MR]	Executive Team
5	Visits to outstanding rated Colleges to be arranged for Governors to review financial and learner outcome information [requested by LW]	Governing Body
5	SI welcomed the more pro-active steps discussed but asked for the in-year cost savings to be addressed with robust controls in place for senior managers to ensure these are delivered	Executive Team
5	A decision of the current governance regime will be made following the independent review in November to determine whether separate or additional meetings are required to incorporate issues mentioned as part of the insolvency regime	Governing Body
7	A summary document for learner outcomes for last year will be circulated to Governors prior to the FE Commissioner visit in October.	Shaun Hope
7	Minutes of this meeting to be circulated to Governors prior to the FE Commissioner visit in October since that is prior to the next Board meeting.	A Theakston