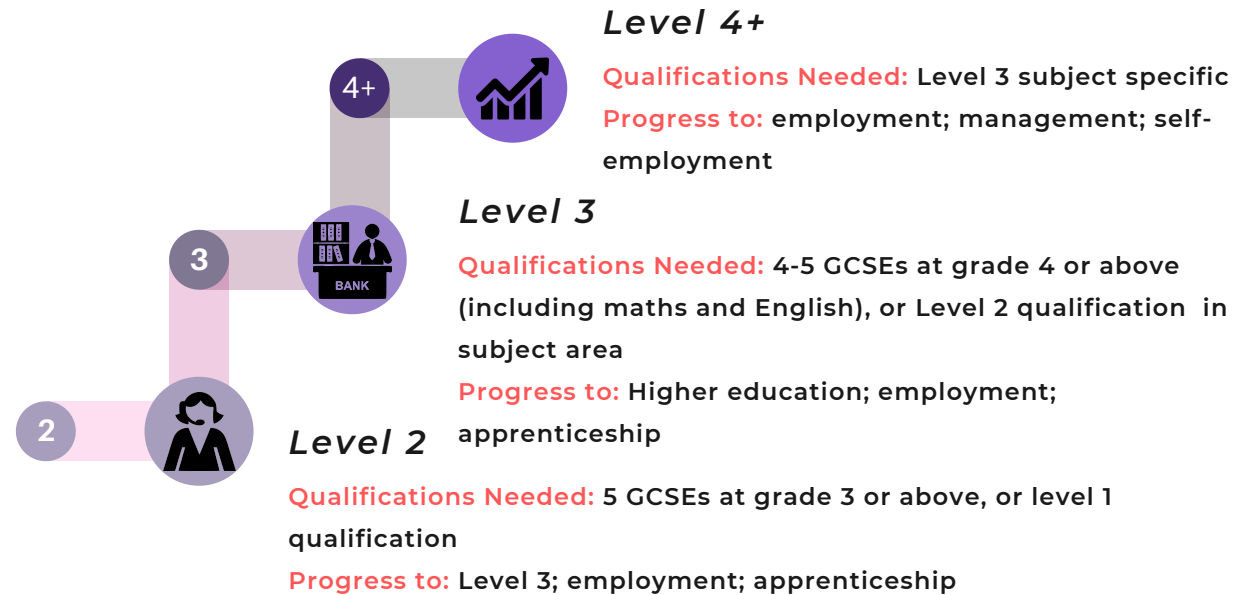


# Business

## Career Progression Routes

### Desired employability skills

- Time Management
- Team Building
- Analytical
- Negotiation
- Problem Solving
- People Skills
- Communication
- Work to deadlines
- Work well under pressure
- IT skills



### Career Opportunities:

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Accountant</li> <li>• Book Keeper</li> <li>• Administration</li> <li>• Auditor</li> <li>• Barristers Clerk</li> <li>• Border Force Officer</li> <li>• Data Entry Clerk</li> <li>• Typist</li> <li>• Office Manager</li> <li>• Sales/Retail</li> </ul> | <ul style="list-style-type: none"> <li>• Receptionist</li> <li>• Human Resources Manager</li> <li>• Paralegal</li> <li>• Receptionist</li> <li>• Recruitment Consultant</li> <li>• Marketing</li> <li>• Public Relations</li> <li>• Events Management</li> <li>• Banking</li> </ul> |
|--|---|

### Career Support Links:

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><a href="http://www.gov.uk/apply-apprenticeship">www.gov.uk/apply-apprenticeship</a></li> <li><a href="http://www.ucas.com">www.ucas.com</a></li> <li><a href="http://www.indeed.co.uk">www.indeed.co.uk</a></li> <li><a href="http://www.prospects.ac.uk">www.prospects.ac.uk</a></li> <li><a href="http://www.nationalcareers.service.gov.uk">www.nationalcareers.service.gov.uk</a></li> <li><a href="http://www.sector1.net">www.sector1.net</a></li> <li><a href="http://www.eventacademy.com">www.eventacademy.com</a></li> <li><a href="http://www.bankofengland.co.uk/careers">www.bankofengland.co.uk/careers</a></li> <li><a href="http://www.facebook.com">www.facebook.com</a></li> </ul> | <ul style="list-style-type: none"> <li><a href="http://www.jobs.nhs.uk">www.jobs.nhs.uk</a></li> <li><a href="http://www.kpmgcareers.co.uk">www.kpmgcareers.co.uk</a></li> <li><a href="http://www.accountancycareers.co.uk">www.accountancycareers.co.uk</a></li> <li><a href="http://www.cipd.co.uk">www.cipd.co.uk</a></li> <li><a href="http://www.jobs.cim.co.uk">www.jobs.cim.co.uk</a></li> <li><a href="http://www.nationalparalegals.co.uk">www.nationalparalegals.co.uk</a></li> <li><a href="http://www.linkedin.com/jobs">www.linkedin.com/jobs</a></li> <li><a href="http://www.twitter.com">www.twitter.com</a></li> <li><a href="https://uk.jobsora.com/">https://uk.jobsora.com/</a></li> </ul> |
|--|---|

These are just a few examples of what you can do - further study may be necessary for some of these career paths.