

Student Support and Careers Programme of Activity



		Gatsby Framework	September	October	November	December	January	February	March	April	May	June	July	August
PERSONAL GUIDANCE AND SUPPORT														
Course Advice and Guidance Appointments	To help students identify possible career routes.	3, 8	*	*	*	*	*	*	*	*	*	*	*	*
SEN Support	SEN support and transition arrangements are put in place prior to enrolment to help learners settle in to college life. Support then continues throughout the learners' college journey.	3, 8	*	*	*	*	*	*	*	*	*	*	*	*
Don't Walk - Talk - Careers Appointments	Students who are not happy with their course within the first 6 weeks can talk to an Adviser regarding alternative courses.	3, 8	*	*	*	*	*	*	*	*	*	*	*	*
Careers Advice in Schools	Our Advisers work across schools within the Tees Valley and County Durham delivering impartial advice and guidance.	3, 8	*	*	*	*	*	*	*	*	*	*	*	*
All Things Apprenticeships	An introduction to the government website, sign-up and search for vacancies, whilst gaining an insight into labour market opportunities.	3, 8	*	*	*	*	*	*	*	*	*	*	*	*
The Ultimate CV - CV Building	Sessions to help build a CV within a competitive market.	3, 8	*	*	*	*	*	*	*	*	*	*	*	*
Personality Quiz	This fun, interactive session helps learners identify their own personality and strengths. Their personality then links to different careers, giving the learner the opportunity to explore labour market opportunities.	3, 8	*	*	*	*	*	*	*	*	*	*	*	*
Moving On - Progression Appointments	Learners are shown the different progression routes available, signposting towards further education, higher level courses, higher education, apprenticeships, employment as well as other providers and alternative courses.	3, 8	*	*	*	*	*	*	*	*	*	*	*	*
Job Shop	An opportunity for learners to receive support and information from the local job centre regarding current market information and job opportunities.	2, 3, 8	*	*	*	*	*	*	*	*	*	*	*	*
Mentoring Circle*	Learners can receive personal guidance from employers with the aim of enhancing their employability skills and industry knowledge.	2, 3, 8	*	*	*	*	*	*	*	*	*	*	*	*
Duke of Edinburgh*	Personal programme of activities designed to help learners develop a range of skills and engage in volunteering in the community.	3, 8	*	*	*	*	*	*	*	*	*	*	*	*
Open Evenings	Open to all - potential learners can chat to course tutors to gain an insight into what they can expect from the course. Student Advisers support individuals giving impartial advice and guidance on course information, travel, finance, childcare etc.	3, 8	*	*	*	*	*	*	*	*	*	*	*	*
BEHAVIOUR, HEALTH AND WELLBEING SUPPORT AND ENRICHMENT														
First Aid Awareness		3	*	*	*	*	*	*	*	*	*	*	*	*
Mental Health Awareness		3	*	*	*	*	*	*	*	*	*	*	*	*
Sexual Health Awareness		3	*	*	*	*	*	*	*	*	*	*	*	*
E-Safety and Health and Safety		3	*	*	*	*	*	*	*	*	*	*	*	*
Homelessness and Housing Issues		3	*	*	*	*	*	*	*	*	*	*	*	*
Money Management		3	*	*	*	*	*	*	*	*	*	*	*	*
Domestic, Substance and Alcohol Abuse	The College is fully committed to safeguarding and promoting the welfare of young people and expects staff and volunteers to share this commitment. We operate a safe recruiting and selection policy and procedure and have in place a child safeguarding policy, which can be viewed upon request. The aims of these policies and procedures are to provide a safe environment for all students, which is conducive to learning and to identify students who are suffering or likely to suffer significant harm, and taking appropriate action if required, to keep them safe both in college and at home. We also contribute to effective partnerships with external agencies across the region and work closely with all support services. All health and wellbeing enrichment and support opportunities at the College take place throughout the academic year, in conjunction with tutorials and learner timetables, and are carried out by our Welfare and Retention Mentors (WARMs), Student Support Careers Advisers, our SEN team and external partners and organisations.	3	*	*	*	*	*	*	*	*	*	*	*	*
Discrimination/Bullying		3	*	*	*	*	*	*	*	*	*	*	*	*
Gambling/Substance Abuse		3	*	*	*	*	*	*	*	*	*	*	*	*
Sexual Exploitation		3	*	*	*	*	*	*	*	*	*	*	*	*
Anger Management and Mindfulness		3	*	*	*	*	*	*	*	*	*	*	*	*
Examination Preparations		3	*	*	*	*	*	*	*	*	*	*	*	*
Extra Curricular Activities		3	*	*	*	*	*	*	*	*	*	*	*	*
Counselling Services		3	*	*	*	*	*	*	*	*	*	*	*	*
RESPECT		3	*	*	*	*	*	*	*	*	*	*	*	*
Prevent		3	*	*	*	*	*	*	*	*	*	*	*	*
CAREERS PROGRESSION AND EMPLOYER ENGAGEMENT														
Careers and Progression Fair	Representatives from higher education institutions, local companies and voluntary agencies offer an opportunity for learners to gain an insight into the services and courses they offer.	2, 3, 5, 7, 8	*	*	*	*	*	*	*	*	*	*	*	*
You're Hired / Mock Interviews	Carried out by local employers and Student Support Careers Advisers, sessions will help learners develop the skills and qualities employers are looking for in an ever changing industry and learners will build and develop confidence in real life scenarios.	5, 8	*	*	*	*	*	*	*	*	*	*	*	*
Army Take-Over Day	Providing a variety of interactive activities allowing all learners hands on experience of core career areas, as well as vacancies available either full or part time, including apprenticeships at all levels.	2, 5, 8	*	*	*	*	*	*	*	*	*	*	*	*
Careers Progression Week	Preparing learners for progression to their chosen careers. An opportunity to look for voluntary work, apprenticeships, interact with potential employers, create and develop a CV, interview techniques, gain an insight into higher education and enhance interpersonal skills and self awareness as well as research and gain labour market intelligence.	2, 3, 5, 7, 8	*	*	*	*	*	*	*	*	*	*	*	*
Inspirational Speakers*	Representatives from various businesses discuss their careers, achieving their aspirations, the importance of resilience & employability skills.	2, 4	*	*	*	*	*	*	*	*	*	*	*	*
Work Experience	Learners are offered work experience placements to enhance their industry knowledge and support their personal development.	2, 3, 4, 5, 6	*	*	*	*	*	*	*	*	*	*	*	*
National Citizen Service	An insight into their services and what they can offer to help grow confidence and to learn new life skills.	3, 5, 6, 8	*	*	*	*	*	*	*	*	*	*	*	*
HIGHER EDUCATION SUPPORT														
Introduction to Higher Education	Identifies the benefits of higher education and myth busters on finance.	3, 7, 8	*	*	*	*	*	*	*	*	*	*	*	*
Learning To Succeed*	An opportunity to reflect on a learners college journey to identify skills needed to succeed and set long term goals.	3, 7, 8	*	*	*	*	*	*	*	*	*	*	*	*
UCAS Workshops	Sign up to UCAS, research options and receive support with application throughout the full process.	3, 8	*	*	*	*	*	*	*	*	*	*	*	*
Writing Personal Statements	Support on writing a personal statement.	3, 7, 8	*	*	*	*	*	*	*	*	*	*	*	*
Higher Education and Progression Fair	Local and national universities attend our annual fair to support students by providing them with up to date information on courses and progression opportunities available to them.	3, 4, 7, 8	*	*	*	*	*	*	*	*	*	*	*	*
Campus Visits and Taster Days*	Preparing students for university life, enabling learners to gain an insight in to HE culture, course structures/content and an opportunity to meet tutors.	3, 4, 7, 8	*	*	*	*	*	*	*	*	*	*	*	*
Higher Education Interview Skills	Preparing learners for their HE interview, providing them with the relevant information and interview techniques.	3, 7, 8	*	*	*	*	*	*	*	*	*	*	*	*
Student Finance Workshops	Support completing student finance applications.	7, 8	*	*	*	*	*	*	*	*	*	*	*	*
UCAS Extra Advice and Guidance	One to one information and advice is given to learners in addition to holding UCAS workshops.	3, 7, 8	*	*	*	*	*	*	*	*	*	*	*	*
UCAS Clearing Support and Advice	Learners are shown what courses are available through clearing in order to support their progression.	3, 7, 8	*	*	*	*	*	*	*	*	*	*	*	*

Activities are delivered throughout the year via workshop or a structural tutorial programme. * These activities are available subject to demand, upon request or staff availability throughout certain times of the year.