

## HARTLEPOOL COLLEGE OF FURTHER EDUCATION

### Minutes of a meeting and training session of the Board of Governors held on Wednesday 27<sup>th</sup> January 2021 at 5.30pm via TEAMS

<b>Members Present:</b>	Mrs L Watson [Chair]	Mrs M Roberts
	Mr D Hankey	Mrs L Nelson
	Mrs L Thornton	Mr S Irvine
	Mr J Gould	Mrs S Robinson
	Mr M Ward	Mr S Shaheen
	Mr A Horne	Mr B Espley
	Mr H Hasnain	

<b>Also present:</b>	Mrs K Dales [Assistant Principal]
	Mr S Hope [Assistant Principal]
	Mr A Theakston [Clerk]
	Mr J Collett (appointed at end of meeting)

<b>1</b>	<b>Quoracy</b> AT confirmed the meeting was quorate.
<b>2</b>	<b>Apologies for Absence</b> Apologies from N Godfrey [due to illness].
<b>3</b>	<b>Introduction by Chair</b> Linda Watson opened the meeting by introducing herself and welcomed all present, particularly new members. She explained the background to her appointment to interim chair, and of M Ward to interim vice chair, and that both would be in post only up until the end of this academic year by which time it was crucial that a permanent chair and vice chair had been appointed as chair and vice chair elect to work alongside her and Mr Ward as mentors. Linda in turn had a mentor in Simon Perryman, Chair of Governors at Barnsley College who would be available to join the mentoring group. She invited all governors to contact her, the Principal or the Clerk if they were willing in principle to be considered for either role.
<b>4</b>	<b>Overview by the Principal</b> <i>Confidential.</i>
<b>5</b>	<b>Financial Training by Stephen Pringle of Wyllie and Bissett</b> Stephen Pringle gave a presentation on Financial Oversight in the FE Sector and copies of his slides are on Sharepoint. He offered further training on any other aspect of FE Finance on request. He emphasised the role of the governor in understanding and approving the annual accounts and the responsibility for confirming the college as a going concern. It was noted that the surplus for the last year became a deficit purely due to the pension deficit and this was discussed at length but KD advised that it was entirely related to the Local Government Scheme and not a cause of concern for governors. Following questions the chair thanked Stephen for his presentation.
<b>6</b>	<b>New Chair and Vice Chair</b> The chair thanked governors for their attendance and emphasised the need for urgent consideration for identifying a new chair and vice chair. The Clerk also advised that all committees required new members and governors were asked to put themselves forward for consideration if they felt at all able to. To assist this all new governors were invited to attend any or all committee meetings prior to deciding where they could add most benefit. The urgency of all the above was stressed.

7	<b>Appointment of New Governor</b> The clerk advised that a meeting would be scheduled in the near future to consider the appointment to the board of Jon Collett but as all members present (over 80% of the current membership) approved of his appointment it was agreed that a meeting was not needed and that he be appointed forthwith.

**Chair**