

**#TRANSFORMINGLIVES**



SCHOOL OF HEALTH, CARE AND EDUCATION

# **LEVEL 3 SUPPORTING TEACHING AND LEARNING IN SCHOOLS AND COLLEGES**

## **TRANSITION PACKAGE**

(THIS PACKAGE NEEDS TO BE COMPLETED AND ASSESSED BY THE L3 COURSE TUTOR BEFORE INTERVIEW)

## INFORMATION FROM CITY & GUILDS

Those taking the L3 Certificate will need to be working in a role that allows them to demonstrate those learning outcomes relating to practice in their day to day work. Those taking the qualifications could be:

- full or part-time
- permanent or temporary
- employed by the school or local authority
- school-based or peripatetic
- working in a maintained, non-maintained or independent school.

Those working solely in the Early Years Foundation Stage, however, are recommended to consider the early years pathway within the **Children and Young People's Diploma** which provides the specialist focus required for the early years workforce.

Many support staff begin their career in a voluntary or part-time capacity and develop and broaden their role over time.

## ENTRY CRITERIA

Evidence of a qualification and tutor reference from a L2 childcare/ STLS related qualification, or, evidence of a L3 child-care qualification, or, a Higher Education qualification.

It will be necessary for you to be able to prove that you can work at level 3. With this in mind there is an activity for you to complete further on in the package.

You will need an up to date DBS and a secured 2 day placement.

An interview with the course tutor is compulsory.

## MANDATORY UNITS

Some of these units are comprised of written assignments, some are comprised of practical assessments, and some units are a mixture of both.

Unit 301	Communication and professional relationships with children, young people and adults
Unit 302	Schools as organisations
Unit 303	Support learning activities
Unit 304	Promote children and young people's positive behaviour
Unit 305	Develop professional relationships with children, young people and adults
Unit 306	Promote equality, diversity and inclusion in work with children and young people
Unit 307	Support assessment for learning
Unit 331	Understand child and young person development
Unit 332	Engage in personal development in health, social care or children's and young people's settings
Unit 333	Understand how to safeguard the well-being of children and young people
Unit 334	Support children and young people's health and safety

## STAFF

You will be assigned a course tutor - Gail Arnold

You will be assigned an assessor - Liz Smith or Donna Buttery

Gail will teach you each week on a Wednesday evening 6pm-9pm or a Thursday morning 9.30am-12.30md. She will focus on your work for your knowledge evidence. You will hand in assignment work to her at the end of each unit (approximately every three weeks) to show your knowledge and understanding of the topics above.

Donna or Liz will do individual tutorials and assessment planning meetings with you and will focus on your practical evidence. You will hand in self-reflections and witness testimonies to your assessor to prove your practical competencies. You will also have two to three observations to provide evidence of your practical skills.

These are non-negotiable

TRANSITION  
ACTIVITY

1. Please tell me what you think each of the units will be about. When we study these units what do you think we will be focusing on?
2. I would like you to use the internet to research the four main topics of the 'Every Child Matters' white paper. Please provide an outline of each one, include one quote within your work and Harvard reference it.

Your work will need to be word processed.

When we are working with children in school it is vitally important that your English and literacy skills are of a good standard as you will be expected to be a role model and correct their mistakes. Therefore, I will expect you to proof-read your work before you hand it in to me for spelling, grammar and punctuation.

Please email your work to: **[gail.arnold@hartlepoolfe.ac.uk](mailto:gail.arnold@hartlepoolfe.ac.uk)**  
Good luck and I hope to see you for interview in due course.

You will be contacted by me to arrange a mutually convenient time. This may be done remotely, depending on the lockdown situation.

**Gail Arnold (Course Tutor)**



